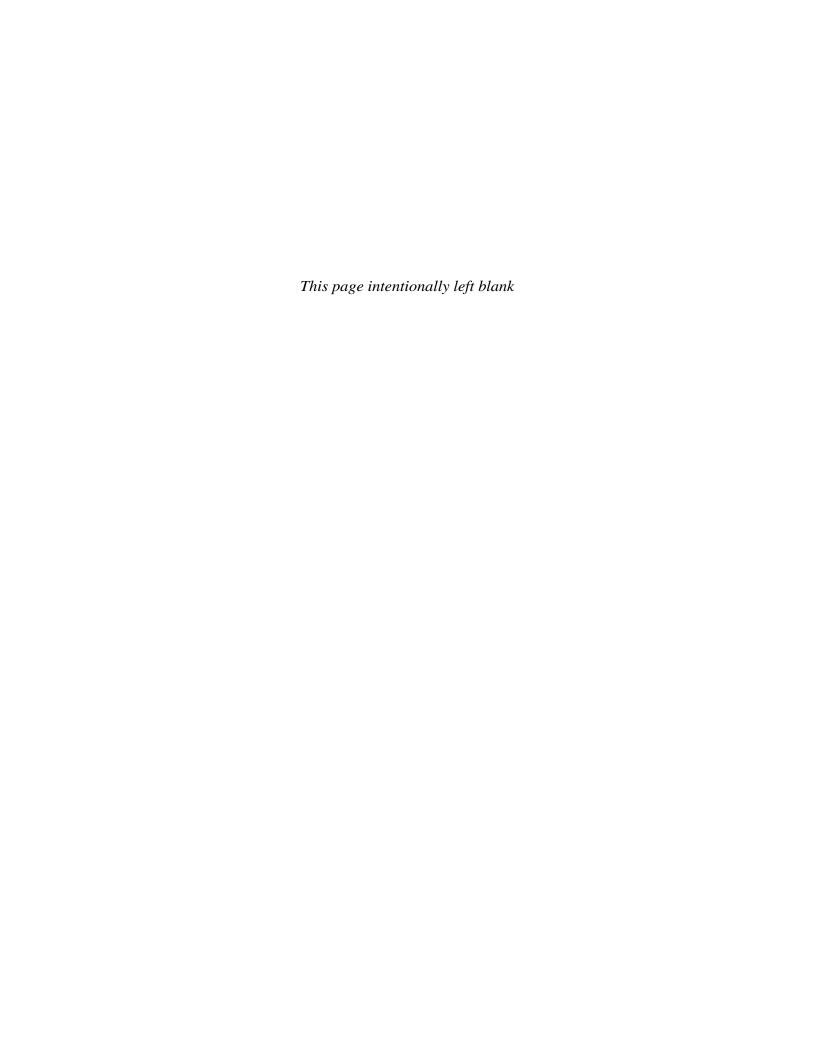


### **Organisational Behaviour**

Fifth Edition

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# Organisational Behaviour Fifth Edition

**Knud Sinding and Christian Waldstrom** 



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#### **Dedication**

For Paul Christian and Martin Andreas, and for Julie and Jonathan - our kids.



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#### **Preface**



This is the second time we've been involved with *Organisational Behaviour*. Working on the previous edition was an honour and, whilst we did make a large number of changes and replaced a lot of cases, we felt that we should stick closely to the existing structure. Revisiting the text to prepare this fifth edition, however, has been a different experience altogether. With the benefit of hindsight, and invaluable feedback from our colleagues and students, we've been able to take a more objective look at what was working and what wasn't.

As before, our main challenges has been how to strike a balance between keeping the core of the text true to what our readers have come to expect and how to adapt to review feedback. With this in mind we have streamlined the chapter that used to be on Change and Knowledge to make it easier to understand and use — but the core content that students need remains. We have removed the focus from Knowledge Management to allow room to explore how students can analyse and implement change and this is reflected in the new chapter title 'Diagnosing and Changing Organisations'. While we appreciate the importance of Knowledge Management, this is a topic usually covered in more specialised courses and rarely in the introductory level courses on organisations for which this book is designed.

This change to Chapter 16 also reflects one of the ways we've enhanced the application of material. This chapter now has diagnosis in the title and it begins with a long section that deals with analytical or diagnostic challenges related to each of the main chapters (or sets of chapters). The logical progression is that it makes no sense to consider any aspect of organisational change if it is not preceded by a diagnosis. It's a long version of `if it ain't broke, don't fix it': managers or leaders must be able to pinpoint where the organisation is broken before they start changing it.

We also found that the chapter on corporate responsibility wasn't widely used so it has been removed from this edition to allow a focus on more key topics.

It's also worth noting that we have moved coverage of Conflict from Chapter 9 'Organisational Climate' to Chapter 14 'Power, Politics and Conflict' where we feel it has a more logical fit.

As you would expect, this edition of *Organisational Behaviour* retains a strong European focus with full acknowledgement that many of the theories within the field are American, thus striving for a balance between theories from both sides of the Atlantic.

For this edition, as in the fourth, we've focused strongly on updating cases throughout the book in order to put theories into contemporary perspectives that are more likely to resonate with students and enhance their engagement with the subject. Cases now include The Gulf of Mexico oil spill, Royal Dutch Shell, and FedEx to name a few.

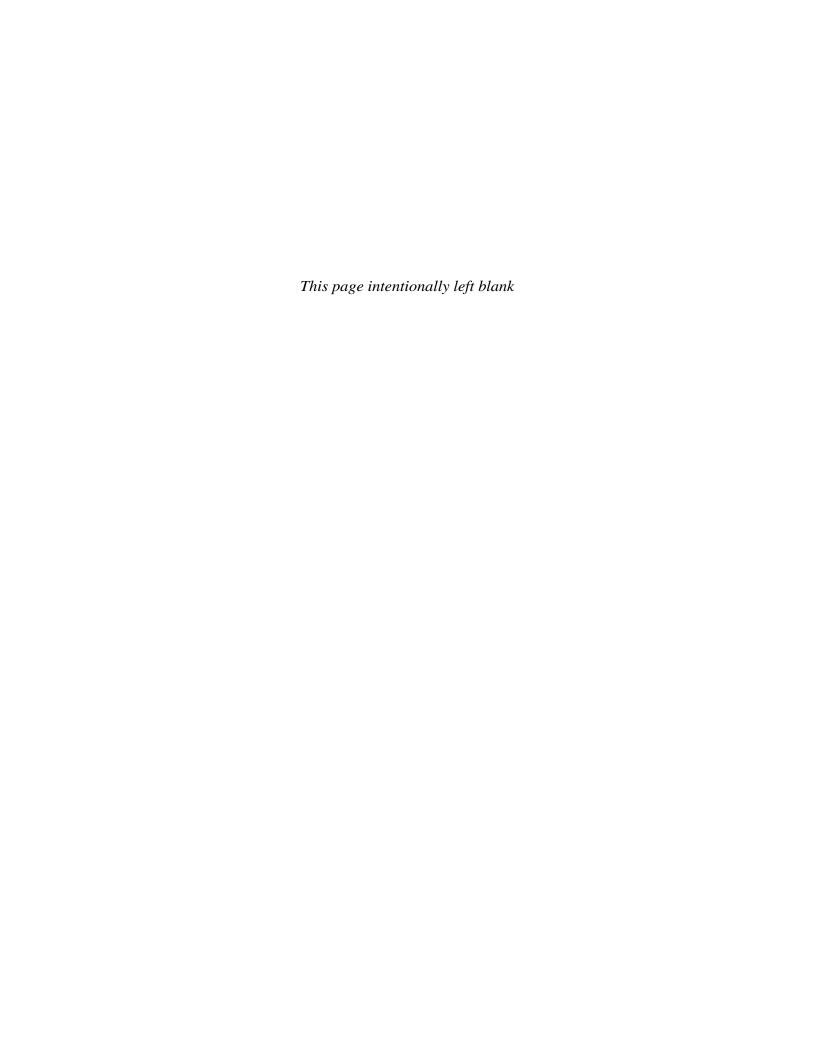


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#### **Guided Tour**

#### ona I

#### Learning Outcomes

When you finish studying the material in this chant explain what self-esteem is and how it can be imp define self-efficacy and explain its sources (\*\*T1168\*\*) high and law self-monieming individuals an explain the difference between an internal and an errol zidentify and describe the Big, rive personality dimes to describe the Jung's and Myers and Bingos' personality 21 elaborate on cautions and tips concerning (preson describe the implications of intelligence and cogs: describe cognitive style" amilicensin, styles

#### **Learning Outcomes**

Each chapter opens with a set of learning outcomes that pinpoint the key concepts introduced.

#### Opening Case study

Each chapter opens with an interesting and relevant case study to introduce and apply key theories in OB. Each case study contains questions to encourage discussion.



When Bash veTuta <ark... lan Meultan asked an i trungmt character nit, he replied: 'Detamination, curiosity and first two are Likely m reach the rep 10 of leadenhip traits, . do nut hersidedas a personal strength

Hut his vrypsecut is fairly StrooShiforward, Mile sensitivity and been prissed in the last Made as easemind management rist, the tengictin,) evidence that they are actually posit. traits - especially Perhaps immedilive, I see sensition to, survival in bossness/According lets, sleep when othera — Any leader will have to take the the bast of theren, any and the sester: employees helpyoutakethatsecevt,— decision without losing sissy over it.

se, there are times when sensitivity and a

#### Glossary

Ability Stable characteristic responsible for a person's maximum physical or mental performance. Accommodator Learning style preferring learning through rand feeling.

#### **Key Terms**

Each new term introduced in the book is defined in the text and highlighted to indicate this. A complete list of key terms is provided in the glossary at the end of the book.

#### Critical thinking questions

Critical thinking boxes have been added throughout the chapters to encourage debate and discussion among students and to foster critical thinking skills. on goal, even w ong a somewhat different tyles are needed as work groups The practical punch line here is th, leadership style to a participative and

Critical thinking

Are the phases proposed by Tuckmar

7.4 Roles

ies have passe

#### Activity

Are you an optimist or a p
Instructions

Indicate for each of the following

- 1 In uncertain times, I usuall
- 2 It's easy for me to relax
- 3 If something can go wr
- 4 I always look on th I'm always o

#### **Activities**

Activities are interspersed throughout the text to encourage analytical thinking and to develop skills through interactive tasks.



#### OB in Real Life boxes

These mini cases provide examples from around the globe, focusing on the differences in perceptions, cultures and beliefs that affect behaviour in the workplace, providing relevant and interesting insights and an international outlook on OB.

#### 'HR' icons

Look out for 'HR' icons which appear in the margin of the page whenever there is a link to HR in the text. This acknowledges the relationship between the two closely-related disciplines and demonstrates where they overlap.

s tends to .e
group in which they fin
will he more inward and they wi
groups will be seen as distant to the
would be outgoing and lively and ima

#### O Applications of cognitive styles

Cognitive styles are increasingly seen Cognitive styles may be one of the respond appropriately across a variety Cognitive styles are useful for the help to identify a cognitive climate brance and to foster tolerance h nitive styles sigiufic nd and



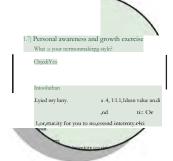
### Learning Outcomes: Summary of Key Terms

At the end of each chapter, a short recap reinforces and clarifies the chapter learning outcomes.

#### **Review Questions**

These end of chapter exercises test understanding of core theories and can be used in class or as an assessment. As well as checking comprehension, the exercises require you to demonstrate your analytical abilities by citing examples and applications of the concepts in the chapter.

# crol, scape or 3000 embedding for most effective method of copm 1 Flow wouldyon soot nereotyoiht\* 2 Which ache bariers co managing diversity would 3 E lave you seen any evidence that diversity is a comp. 4 Which stress factors expenenced by students are und 5 Describe the stress 57,601115 yOLL have observed in or 6 Why would peep]: in the helping professions become in other occupacions? 7 Which kinds of nodal support are most easytaubrai 8 A natural & saner like in earthquake or a ocean cot roping poss[ble Playe you ever felt that the climate In an m.10 Eat do run attribute this to?



#### **Exercises**

A variety of different exercises at the ends of chapters illustrate decisions one might face in the workplace. They develop ethical awareness, transferable skills and group discussion.



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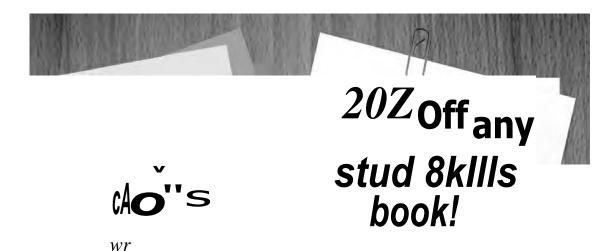
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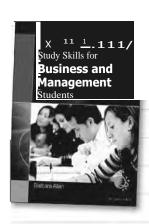
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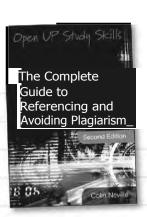
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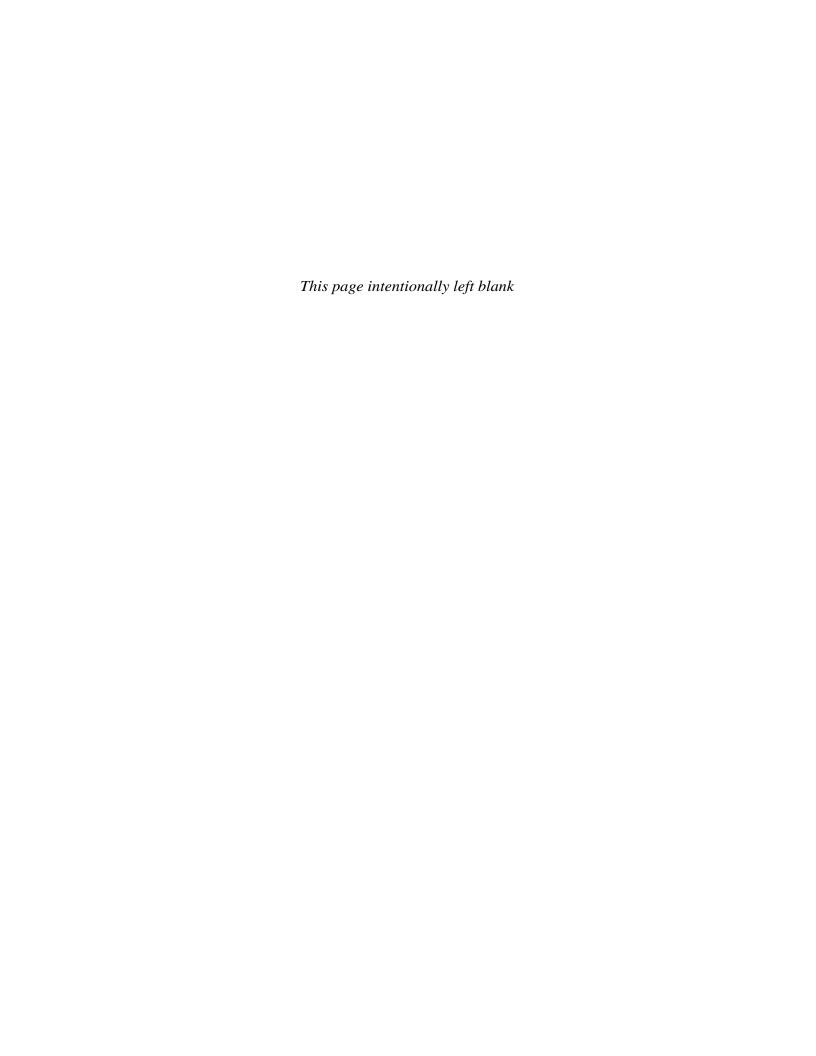
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### Part 1

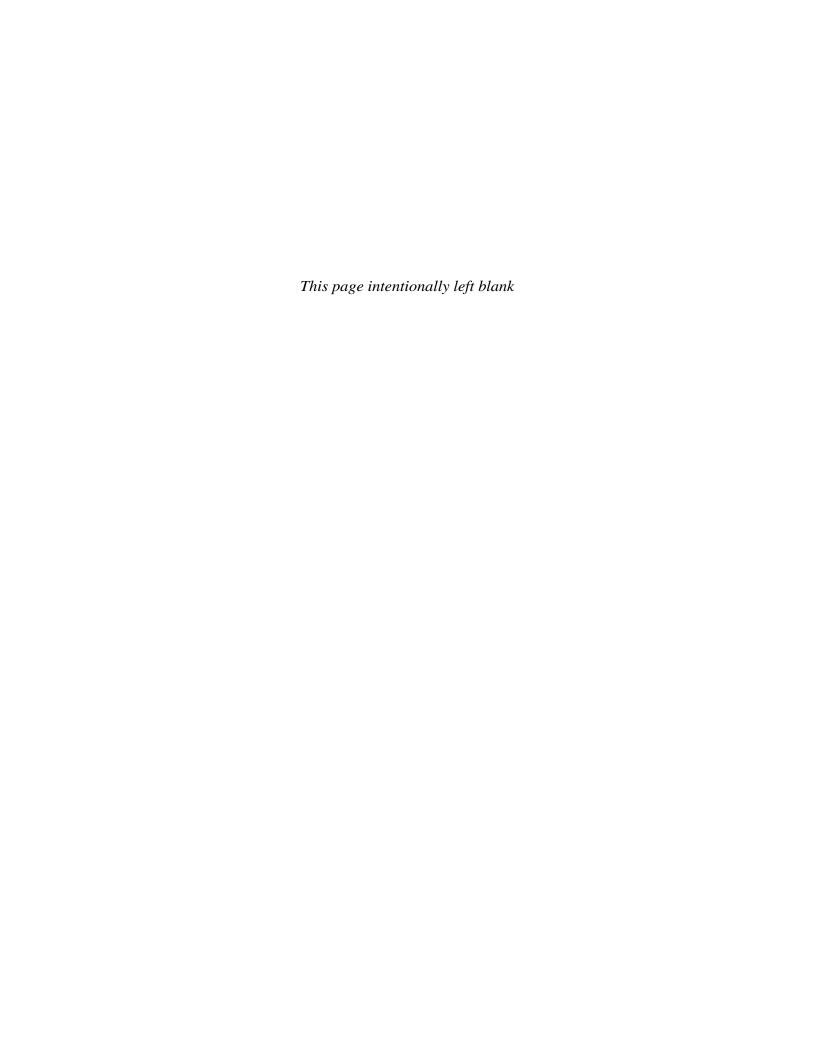


# The world of organisational behaviour

Part content

1 Foundations of organisational behaviour and research

3



### **Chapter 1**



# Foundations of organisational behaviour and research

#### **Learning Outcomes**

When you finish studying the material in this chapter, you should be able to:

- 12 give an overview of the different views that were a source for the development of the organisational behaviour (0B) field
- El explain Taylor's principles
- El describe the five key tasks of a manager according to Fayol
- Bi give Barnard's view on co-operation
- El explain Simon's ideas about motivating workers and bounded rationality
- El describe the four alternative views on organisation studies
- SI contrast McGregor's Theory X and Theory Y assumptions about employees
- describe Morgan's eight organisational metaphors
- El define the term 'organisational behaviour'



#### Opening Case Study: Christmas snow in the Channel Tunnel

On 18 December 2009, just before the Christmas holidays, massive snowfall in southern England and northern France severely disrupted train services. One service, in particular, was affected, the Eurostar, which connects London to Paris, Lille and Brussels. Five trains broke down in the tunnel due to electrical failures and passengers had to be evacuated in various ways. The train service was suspended and many passengers were inconvenienced. The breakdowns and subsequent failures led to a media storm, which, in turn, led to an independent inquiry. This edited version of the executive summary tells the story:

#### Executive summary excerpts

On the night of 18 December 2009, snow fell in the UK, with even heavier snowfall in France. The M20 was closed, as were a number of roads and motorways in the north of France. In these conditions, five Eurostar trains travelling to the UK from Brussels, Paris and Marne-la-Vallee (Disneyland Paris) broke down in the Channel Tunnel.

The first train to fail was recovered relatively quickly. The subsequent four trains then broke down in rapid succession and passengers from two of them had to be evacuated onto Eurotunnel passenger shuttles within the Tunnel. This was the first time this had happened in 15 years of operation in the Tunnel.

Whilst the rescue operation was carried out safely, passengers on all trains were delayed for a very considerable period before they arrived at their destination.

Following the train failures on the Friday night (18th), Eurostar services were suspended for three days, causing severe disruption to thousands of passengers. Over the days that followed, before Eurostar resumed a limited service on Tuesday 22 December, over 90,000 passengers were due to travel to and from the UK by Eurostar.

With Eurostar now having over 65% of the passenger market, even if disruption were to occur in ideal weather conditions, it would be virtually impossible to make adequate alternative travel arrangements to accommodate all passengers. On this occasion, the adverse weather made provision of alternative transport all the more difficult. However, Eurostar should have been better prepared for this scale of disruption and reacted earlier to try to help passengers caught up in the delays. The fact remains that Eurostar did not have a plan in place and had to improvise, and its provision of information to customers was inadequate.

In the main, the evacuation of the trains was carried out efficiently and in some cases creatively by Eurotunnel and the authorities. However, the Review highlighted serious concerns about the procedures in the Tunnel for dealing with conditions that arise on Eurostar trains when they lose power and subsequently their air conditioning and lighting.

The Review found no reason why, even with five trains delayed in the Tunnel the passengers could not have been evacuated in an emergency situation (which was not the case here) in a totally safe manner.

Twenty-one recommendations were made in this report, including introduction of video links between the various control and operation centers, a better rehearsed evacuation procedure, more training for staff and, most notably, the following:

- 1. We recommend that key complementary measures should be taken before the coming winter.
- 18.2. We recommend that Eurostar should agree with SNCF that as a general rule trains should not be left in the middle of the countryside or in a small station overnight.

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The first one is simple to the point of banality: another heavy snowfall may come along as soon as next winter. The other clearly intelligible recommendation is 18.2, which sends a very rich message in just a few words.

More generally, this is a case where trains broke down and thousands of passengers were stranded in trains in the tunnel or in the countryside between Calais and Paris, or in icy stations when they showed up for their Christmas holidays. Conditions were poor, trains overheated, toilets stopped working and food and water ran out. Many organisations were involved (Eurotunnel, SNCF, Network Rail, Eurostar) whose co-operation was based on contracts and agreements.

The train breakdown and all the derived effects highlight organisational problems in a broad number of areas, including communication and specific procedures for this type of emergency. From these overall failings follows the need for a cascade of organisational modifications required to address each and every one of the detailed problems identified in the report.'

#### For discussion

At which levels of the involved organisations is there a need for change - and how can those responsible ensure that similar situations do not recur?

*Source:* Executive summary of the independent review of the Eurostar Incident: www.icpem.net/LinkClick.aspx? Fileticket=Q6EG8pYFIeQ%3D8ctabid=1078rmid=588

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#### 1.1 The history of organisational behaviour

<u>.1</u>

It is nearly a century since Henry Ford said: 'You can destroy my factories and offices, but give me my people and I will build the business right back up again!' Every day, business magazines come up with new stories reporting famous chief executive officers' (CEOs') claims that their employees are their main source of competitive advantage. The founder of Virgin, Richard Branson, said: 'There is only one thing that keeps your company alive, that is: the people you work with. All the rest is secondary. You have to motivate people, and attract the best. Every single employee can make a difference [. . . 1 People are the essence of an organisation and nothing else!'

However, Dilbert cartoonist Scott Adams, who humorously documents managerial lapses of sanity, sees it differently. Adams rates the often heard statement 'Employees are our most valuable asset' as top of his list of Great Lies of Management.' This raises serious questions. Is Branson an exception, a manager who actually acts on the idea that people are the most valuable resource? Does the typical manager merely pretend to acknowledge the critical importance of people? If so, what are the implications of this hypocrisy for organisational productivity and employee well-being?

A number of studies have been enlightening. Generally, they show that there is a substantial and rapidly expanding body of evidence - some of it based on quite sophisticated methodology - of the strong connection between how firms manage their people and the economic results they achieve.<sup>5</sup>

A study by the University of Sheffield's Institute of Work Psychology, based on extensive examination of over 100 medium-sized manufacturing companies over a seven-year period, revealed that people management is not only critical for business performance. It is also far more important